

**Title:**

Maintenance Manager (Winchester, Virginia)

**Reports to:**

Plant Manager

**Job Purpose:**

*Manages and leads to ensure integration of Technology, Production, Maintenance, Capital, and Contract functions as it relates to the maintaining of the facility assets.*

**Key Responsibilities and Accountabilities:**

- Develops and sustains the maintenance organizations goals, improvement plans, and strategies to support business objectives
- Drives the maintenance and reliability initiatives focused on preventive and predictive maintenance versus reactive
- Manages, maintains, and establishes maintenance procedures for production lines in a food manufacturing environment
- Implements planning and scheduling best practices to manage and execute site maintenance and communicates the highest priority needs to the maintenance team to ensure timely and efficient completion
- Schedule preventative maintenance and repairs to minimize impact to operations utilizing effective coordination
- Leads to ensure alignment of all personnel placed under their charge to perform all maintenance activities for site assets
- Schedule outside contractors for completion of repairs, preventative maintenance, and upgrades
- Ensures maintenance work is performed in compliance with safety, health, and regulatory requirements utilizing eMaint CMMS software
- Lead and implement process improvements and machine efficiencies
- Oversee the operation and maintenance of the wastewater treatment system
- Manage inventory of materials and parts
- Promote personal and company image throughout the community

**Requirements:**

- Five or more years maintenance-related experience, preferably in a food-grade facility

**Physical Requirements:**

- Prolonged standing and walking on concrete
- Ability to climb stairs and working at heights above 4 ft (on ladders and/or platforms)
- May require pushing, pulling, and lifting up to 75lbs
- Prolonged cooler, freezer, and outdoor work